

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
BOARD OF COMMISSIONERS' MEETING**

May 13, 2015 at 4:00 p.m.  
Morton General Hospital  
Conference Room 1 & 2

**MINUTES**

**PRESENT:** Commissioner Marc Fisher, Secretary Kenton Smith, Board Chair Sheri Hendricks, Commissioner Judy Ramsey, Commissioner Ross Jones, Interim CEO Bob Campbell, Katelin Forrest as note taker.

**CALL TO ORDER**

Board Chair Hendricks called the meeting to order at 4:00 p.m.

**APPROVAL OR AMENDMENT OF AGENDA**

Commissioner Ramsey made a motion to accept the Agenda as written. Commissioner Fisher seconded and the motion passed unanimously.

**COMMENTS & REMARKS**

**Commissioners:** Board Chair Hendricks introduced Bob Campbell, Interim CEO, Geoff Hamilton, Interim CFO, Diana Schukis, Attorney, Jerri Andersen, Chief Quality Officer, Shannon Kelly, Chief Human Resources Officer, Brian Williams, Chief Operations Officer, Buddy Rose from the East County Journal and Fred Avery, a community member. Commissioner Fisher Marc took a moment to welcomed Bob Campbell aboard.

**Audience:** No public comments.

**CONSENT AGENDA**

The Consent Agenda included the following:

Minutes of the **April 22, 2015** Regular Board Meeting (*Action*)

Commissioner Ramsey noted on page 4, of the Regular Board meeting that is states the motion for the extra Board meeting passed unanimously. She recalled Commissioner Fisher opposing.

Commissioner Fisher moved to approve the amended Consent Agenda with the correction that Commissioner opposed. Commissioner Jones seconded and the motion passed unanimously.

**OLD BUSINESS**

**Re-Districting by Population:** Commissioner Jones has not contacted Gary Hurley at the county, but will try to have something for the next Board meeting. Board Chair Hendricks shared that she would be glad to help with this. It was agreed that Re-Districting would be deferred until the next meeting.

**Credit Card Usage Policy:** Katelin provided a copy of the Draft Credit Card Policy, as well as copies of information that Shana has gathered from the Collaborative hospitals on Credit Card policies. The Commissioners would like to review the information and deferred the Credit Card Usage Policy until the next meeting.

**Status Update on Pursuing a Line of Credit:** Geoff has been working with Umpqua Bank, who asked for a couple of years of financial information. He has submitted the items they requested and expects the bank to get back to him with any questions.

As far as the County is concerned, Geoff has spoken with Arnie, the County Treasurer and let him know that we do not currently need the LOC because we have billed out 2.2 million in the

last couple of weeks. Geoff anticipates needing the LOC with the Cerner conversion in the fall and has discussed this with Arnie, who will be visiting next week to meet with Interim CEO Campbell and Geoff.

**Credentialing Update:** Geoff stated that all providers are now credentialing and the dates are retroactive so we were able to bill the previously mentioned 2.2 million. Commissioner Jones thanked Denise LaForce for taking the lead on this project. Interim CEO Campbell commented that Denise had done an exceptional job and Commissioner Jones asked that there be a thank you passed along to her since she was unable to attend today's meeting.

### **NEW BUSINESS**

**Discuss Upcoming Board Meetings – Time Change:** The Commissioners discussed changing the meeting time of all Board meetings to earlier in the afternoon.

Commissioner Jones made a motion to hold all Board meetings at 2 p.m. There was no second.

Commissioner Ramsey made a motion to hold all Board meetings at 3 p.m., until further notice. Commissioner Jones seconded and the motion passed unanimously.

**Review of Board Policies:** Discussed beginning to review the Board policies and getting them up to date and in compliance with Lucidoc. A few policies will be reviewed over the next few meetings to get them all updated. Board Chair Hendricks said a list of the policies that will be reviewed at the next meeting will be included in the next Board packet.

**Status Update on CEO Search:** The Commissioners have interviewed the first CEO candidate and he has toured the Hospital and the Clinic, attended a Meet and Greet at the Bean Tree, and had dinner at Commissioner Fisher's home, which Commissioner Fisher shared went well. Two additional candidates will be interviewed at the end of the month.

### **SUPERINTENDENT'S REPORT**

Interim CEO Campbell shared it's a pleasure to be here. He has been pleasantly surprised at sophisticated processes we have in place and the caring staff we have within our organization.

He also shared that he participated in visiting with the first candidate who interviewed. During the process he is looking at administrative skills, training, experience and skill set, rather than leadership and compatibility with the Commissioners.

### **BOARD COMMITTEE REPORTS**

**Plant Planning Committee:** There was not a Plant Planning meeting held.

**Bylaws Committee Report:** Commissioner Smith reported that he and Commissioner Fisher are working on the Bylaws but there has been a lot going on, so they are postponing until after the next meeting.

**Hospital Foundation Report:** Commissioner Ramsey attended yesterday's Foundation meeting. A report was given on the Ladies Brunch which brought in around \$3,200 although a final net has not yet been determined since expenses are still coming in. She noted that the Raffle has become a big draw, with ticket sales of \$1,200 alone. The Foundation is also working on their Bylaws and plan to have them voted on in July. The Lumber Race is now being called the Lumber Dump and will be held in the burling pond at Jubilee Arena at Sunday's logging show. Tickets will be on sale soon. The next Foundation fundraiser will be the golf tournament which will be held July 18<sup>th</sup>.

Board Chair Hendricks called for a five minute break at 4:25pm.

**EXECUTIVE SESSION**

Executive Session began at 4:30 p.m. for one and a half hours to review the performance of a public employee and to discuss with legal counsel representing the district litigation, potential litigation or legal risks of a proposed action. At 6:00 p.m. Board Chair Hendricks extended Executive Session for thirty minutes. At 6:30 p.m. Board Chair Hendricks extended Executive Session for thirty minutes.

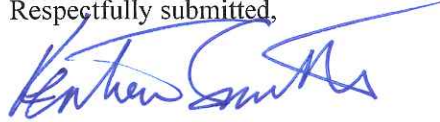
At 7:00 p.m. Board Chair Hendricks requested a ten minute break.

The board returned to Executive Session at 7:10 p.m. for twenty minutes. The board returned to open session at 7:30 p.m. No decisions were made.

**ADJOURNMENT**

Commissioner Fisher moved and Commissioner Jones seconded to adjourn the meeting at 7:30 p.m. The motion passed unanimously.

Respectfully submitted,



Kenton Smith  
Board Secretary