

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
BOARD OF COMMISSIONERS' REGULAR MEETING**

March 19, 2014 at 4 p.m.  
Morton General Hospital Conference Room  
**MINUTES**

**PRESENT:** Board Chair Sheri Hendricks (via telephone), Secretary Marc Fisher,  
Commissioner Ross Jones, Commissioner Kenton Smith and Commissioner  
Judy Ramsey

**CALL TO ORDER**

Secretary Fisher filled in for Chair Hendricks and called the meeting to order at 4:00 p.m.

**APPROVAL OR AMENDMENT TO AGENDA**

Secretary Fisher said they would like to move Executive Session up just after Commissioner Comments to discuss the performance of a public employee.

Chairman Hendricks said she would like to discuss a letter she received from Glenn Allen's attorney.

Commissioner Jones said he would like to add a Legislature report just before the Foundation report.

Commissioner Ramsey moved and Board Chair Hendricks seconded to approve the Approval or Amendments to Agenda. The motion passed unanimously.

**COMMENTS AND REMARKS**

**Commissioner:** Commissioner Ramsey said she had a conversation with someone regarding the ambulance service. She said they have 3 EMT's and this person was wondering if the hospital could do anything about the slow turnaround time with Morton Fire District.

Tim said that things have changed with the transportation of patients in the hospital.

Marc shared that he watched a video on AWPFD that dealt with peer hospitals.

**Audience:** None

**EXECUTIVE SESSION**

Secretary Fisher said they would go into Executive Session at 4:07 p.m. for thirty minutes on the review of a public employee. At 4:37 p.m. the board extended the meeting for ten minutes. At 4:47 p.m. the board came out of executive session. No decisions were made.

**CONSENT AGENDA**

The Consent Agenda included the following:

Minutes of the **February 12, 2014** Regular Board Meeting

Minutes of the **February 18, 2014** Special Board Meeting

Minutes of the **March 10, 2014** Special Board Meeting

Finance Minutes of **March 11, 2014** Finance Committee Meeting

Warrants **56692-57100** in the amount of **\$2,000,469.97** dated January, 2014



Commissioner Jones asked that there be more prudence in marking out the private information of the warrants in the packet. Commissioner Jones moved and Commissioner Ramsey seconded to approve the Consent Agenda. The motion passed unanimously.

### OLD BUSINESS

**Strategic Planning:** A decision was made to defer the scheduling of the Strategic Planning meeting until Board Chair Hendricks returned.

### NEW BUSINESS

**Surplus Items:** A list of surplus items was included in the packet for approval. Tim explained that Item 6 is a Bus that was purchased from Richie Brothers to be used for a shuttle service for the public for health services. It was checked out at a shop and they discovered it had electrical problems, rust problems, and needed front end work done. At the same time this was being done, Glenoma Transport starting transporting people for health services. Tim did not know whether the Hospital should consider this service at this time. He recommended to surplus the van and send it back to Richie Brothers where it was purchased. Board Chair Hendricks moved and Commissioner Smith seconded to approve Resolution 14-07. The motion passed unanimously.

### SUPERINTENDENT'S REPORTS

**Pharmacy Survey:** Tim reported on the Washington State Board of Pharmacy Inspection Review for the pharmacy. They received a score of 91 which is an A rating. He handed out information regarding the review and what points were deducted for a few minor items. The Board of Pharmacy was extremely pleased with the current Morton General Hospital Pharmacy Operations and said on numerous occasions that the pharmacy is operating on a level not seen by many Critical Access Hospitals in Washington State.

**Recruitment Update:** Shannon informed the board that a PA arrived to meet with Dr. McCurry for an interview and to tour the hospital and meet staff at Riffe Clinic.

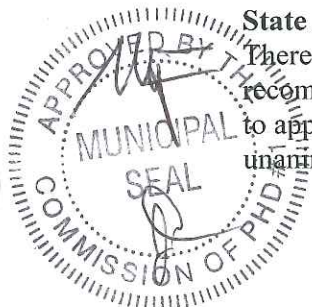
**WA Orthopedic:** Tim put together a proposed lease for an Orthopedic to provide services to the hospital. They have reviewed the lease and are ok with it. The operations manager and an I.T. Tech from Wa Orthopedic will be coming to tour the hospital on March 24<sup>th</sup>.

Secretary Fisher called a break at 5:02 p.m. for fifteen minutes. At 5:17 p.m. the meeting resumed.

### BOARD COMMITTEE REPORTS

**Finance Report:** Tim reviewed the dashboard report for the month of January. Commissioner Smith moved and Secretary Jones seconded to approve the financial report for the March 11, 2014 finance meeting. The motion passed unanimously.

**State Audit Exit:** The State Audit Exit report was included in the packet for review. There were no findings and it was a very clean audit. There were a few verbal recommendations. Board Chair Hendricks moved and Commissioner Ramsey seconded to approve the March 3, 2014 State Audit Exit minutes. The motion passed unanimously.



Commissioner Jones gave a Legislature report. Some items were no cuts to hospital owned clinics. Also five million was approved to offset the federal cuts. He said Commissioners will have to now take training on the Open Public Meetings. Another requirement will be to include the board meeting agendas on the website and have them posted 24 hours before the meetings.

Bills that were defeated were restraints on public hospital affiliations, the cost for recovery of public records request, and the bill on Telemedicine.

Tim gave an overview of the ambulance service issue. He said Lewis County One quit offering service and the hospital was relying on AMR. AMR then refused a couple transports. Tim said he found a company called Folk, which is out of Denmark but have operations out of Puyallup and they will start responding to the transfers immediately. Tim said the E.R. has used them already and they are very happy with the first week of service. Tim said they will continue to try and get AMR, out of Centralia and Olympia, and Lewis County One if we can give them certain possessions. We can also transfer South to Vancouver if need be.

Tim had a conversation with Mossyrock Fire Station. He is looking into getting the hospital's own ambulance. They may be interested if a nurse was on board.

**Hospital Foundation Report:** Secretary Fisher said the ladies brunch is coming up on May 3<sup>rd</sup>, with an airline theme of "Up, Up and Away". The 50/50 fundraiser will be at the Loggers Jubilee this year again also.

Board Chair Hendricks read a letter from William Cameron, Glenn Allen's attorney requesting public records at Glenn's request regarding his pay. The documents were mailed.

#### EXECUTIVE SESSION

At 6:00 p.m. the board went into Executive Session for twenty two minutes for the review of a public employee. At 6:22 p.m. the board came out of Executive Session.

Commissioner Jones moved and Board Chair Hendricks seconded to prepare a statement of review of duties for the CEO. The motion passed unanimously.

#### ADJOURNMENT

Commissioner Ramsey moved and Commissioner Smith seconded to adjourn the meeting at 6:24 p.m. The motion passed unanimously.

Respectfully submitted,



Marc Fisher,  
Board Secretary

