

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
BOARD OF COMMISSIONERS' REGULAR MEETING**

August 20, 2014 at 4:00 p.m.
Morton General Hospital Conference Room
MINUTES

PRESENT: Board Chair Sheri Hendricks, Commissioner Kenton Smith, Commissioner Judy Ramsey

CALL TO ORDER

Board Chair Hendricks called the meeting to order at 4:05 p.m.

APPROVAL OR AMENDMENT TO AGENDA

Commissioner Ramsey moved and Commissioner Smith seconded to approve the agenda as is. The motion passed unanimously.

COMMENTS AND REMARKS

Commissioner: Board Chair Hendricks said Commissioner Fisher and Jones are absent and they have both asked to be excused from the board meeting.

Board Chair Hendricks said Commissioner Jones had a couple comments to relay. He would like to see a strategic planning meeting set up along with a discussion on the transfer of patients in October or November.

Commissioner Smith said it would also be a good time to sit down and discuss the CEO Succession since the board had just went through the process. Board Chair Hendricks said she would like to discuss it at the same time as the Board Self Evaluation.

Audience: Susanne Weise, President of the Hospital Foundation welcomed Seth Whitmer as the new CEO of the Hospital.

Board Chair Hendricks called a five minute break at 4:10 p.m. At 4:15 p.m. the meeting resumed.

Board Chair Hendricks announced they would go into Executive Session at 4:15 p.m. for forty five minutes to discuss the Quality Report and Medical Staff Privileging. At 5:00 p.m. the board came out of Executive Session.

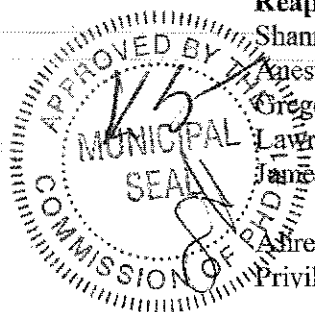
Commissioner Ramsey moved and Commissioner Smith seconded to approve the two new appointments and 24 re-appointments as presented for medical staff privileging. They were:

New Appointments

Tariq Balawi, MD – Consulting (South Sound Radiology – Radiology Privileges)
Maricela Contreras, MD – Consulting (Sound Sound Radiology – Radiology Privileges)

Reappointments

Shanna Angel, CRNA – Allied Health Professional (Morton General Hospital – Anesthesia Privileges)
Gregory Bell, MD – Consulting (Olympia Neurology – Neurology Privileges)
Lawrence Bennett, MD – Consulting (South Sound Radiology – Radiology Privileges)
James Bonifield, MD – Consulting (South Sound Radiology – Radiology Privileges)
Andreza Bozorgmanesh, MD - Consulting (South Sound Radiology – Radiology Privileges)



Gurdarshan “Gordon” Dhanda, MD – Consulting (South Sound Radiology – Radiology Privileges)
Jack Fields, MD - Consulting (South Sound Radiology – Radiology Privileges)
Mark Hansen, MD – Active (Morton General Hospital – Family Practice & Emergency Privileges)
Robert Huck, MD – Consulting (South Sound Pulmonary & Sleep Medicine – Pulmonology Privileges)
Mihai Iancu, MD - Consulting (South Sound Radiology – Radiology Privileges)
Zhongzeng Li, MD – Consulting (Olympia Neurology – Neurology Privileges)
Thomas Luetkehans, MD - Consulting (South Sound Radiology – Radiology Privileges)
Rodney Matsubara, MD - Consulting (South Sound Radiology – Radiology Privileges)
James McDowell, MD – Consulting (Olympia Neurology – Neurology Privileges)
David Mitchell, MD - Consulting (South Sound Radiology – Radiology Privileges)
Tremont Parrino, MD - Consulting (South Sound Radiology – Radiology Privileges)
Kevin Reed, MD - Consulting (South Sound Radiology – Radiology Privileges)
Kevin Roscoe, MD - Consulting (South Sound Radiology – Radiology Privileges)
Charles Shen, MD - Consulting (South Sound Radiology – Radiology Privileges)
Navneet Singha, MD - Consulting (South Sound Radiology – Radiology Privileges)
David Stagnone, MD - Consulting (South Sound Radiology – Radiology Privileges)
Andrew Taylor, MD - Consulting (South Sound Radiology – Radiology Privileges)
Ian Timms, MD - Consulting (South Sound Radiology – Radiology Privileges)
Evert-Jan Verschuyf, MD - Consulting (South Sound Radiology – Radiology Privileges)

CONSENT AGENDA

The Consent Agenda included the following:

Minutes of the **May 21, 2014** Quality Improvement Oversight Meeting (*Action*)
Minutes of the **July 7, 2014** Special Board Meeting (*Action*)
Minutes of the **July 8, 2014** Special Board Meeting (*Action*)
Minutes of the **July 9, 2014** Special Board Meeting (*Action*)
Minutes of the **July 11, 2014** Special Board Meeting (*Action*)
Minutes of the **July 16, 2014** Regular Board Meeting (*Action*)
Minutes of the **July 24, 2014** Finance Committee Meeting (*Action*)
Minutes of the **July 31, 2014** Plant Planning Committee Meeting (*Action*)
Warrants **58377-58809** in the amount of **\$2,454,676.17** dated June, 2014 (*Action*)

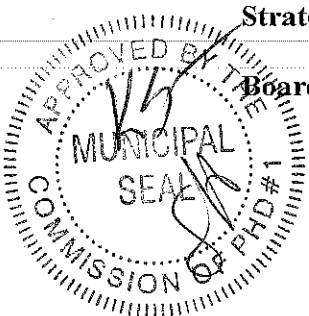
Commissioner Ramsey moved and Commissioner Smith seconded to approve the consent agenda with the exception of the warrants. Commissioner Ramsey had questions and there was no one else present from the finance committee. The motion passed unanimously.

OLD BUSINESS

Appointment of Superintendent/Administrator: Commissioner Smith moved and Commissioner Ramsey seconded to accept **Resolution 14-17** appointing Seth Whitmer as Superintendent/Administrator of the hospital. The motion passed unanimously.

Strategic Planning: This will be deferred until the next regular board meeting.

Board Self Assessment: This will also be deferred until the next regular board meeting.



Review of Board Policies:

Board Chair Hendricks said The Long Term Care QI Reporting policy is no longer needed. The reporting is done in the Quality Improvement Oversight meetings where two board members are present. Commissioner Ramsey moved to archive policy 8610-102, Commissioner Smith seconded. The motion passed unanimously.

The policy "Hospital Declaration of Personal Property as Surplus" was reviewed. Board Chair Hendricks read Commissioner Jones's comments for this and notes that he thinks the policy is vague. After discussion, Board Chair Hendricks said to bring the policy back to the next meeting when Commissioner Jones is available.

Commissioner Ramsey moved and Commissioner Smith seconded to accept policy 8610-107 as for the Record Retention policy.

The "Distribution for Board and Committee Packets" policy was brought back this month. There was a change last month adding "electronically" to the policy but the wording also included "Board Committee Meeting agenda's" would be distributed electronically and it should not have.

Commissioner Ramsey moved and Commissioner Smith seconded to change the wording of the policy to read: "Board Meeting agendas and packets shall be distributed electronically five days before the scheduled meeting" and "Board Committee packets shall be distributed five days before the scheduled meeting". The motion passed unanimously.

There was discussion on the Warrant Listing Review policy and a decision was made to delete the wording of "A board member" and add "The board members". Also under Procedure, a decision was made to change the wording from "at least one month" to "a different month." Commissioner Smith moved and Commissioner Ramsey seconded to make the changes. The motion passed unanimously.

NEW BUSINESS

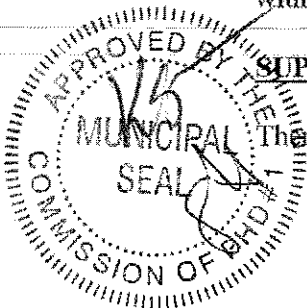
Health Reimbursement Arrangement: Commissioner Ramsey moved and Commissioner Smith seconded to approve **Resolution 14-18** for the Health Reimbursement Arrangement. The motion passed unanimously.

Superintendent Employment Contract: The contract for the Superintendent was reviewed for approval. Commissioner Ramsey moved and Commissioner Smith seconded to accept **Resolution 14-19**, the employment contract for Seth Whitmer. The motion passed unanimously.

Discussion on Bell Harbor Conference and October Board Meeting: There was discussion on the Bell Harbor Conference and it interfering with the regular board meeting for October 15th. After discussion, Commissioner Ramsey moved and Commissioner Smith seconded to cancel the October board meeting due to the conflict with the Bell Harbor conference. The motion passed unanimously.

SUPERINTENDENT'S REPORTS

There is no Superintendent's Report this month.



BOARD COMMITTEE REPORTS

Finance Report: Commissioner Ramsey made a motion to defer the financial report due to no one being present from the Finance Committee to answer questions. Commissioner Smith seconded. The motion passed unanimously.

OR Humidity Proposal: The board discussed the OR Humidity proposal. Commissioner Ramsey's concern was the proposal said the Company would guarantee 20% humidity in the proposal but she thought it should be in writing. The board agreed. Commissioner Smith moved to accept **Resolution 14-20** for the Humidity Proposal depending on a signed contract with a 20% guarantee. Commissioner Ramsey seconded. The motion passed unanimously.

Hospital Foundation Report: Commissioner Ramsey reported that the golf tournament brought in \$5424.89. The 50/50 fundraising raffle earned \$1,120.00 and the lumber race received \$1462.98. There will be a Garden Party at Myrna and Loren Davidson's on August 28th.

EXECUTIVE SESSION

At 6:35 p.m. the board went into Executive Session for thirty minutes to review the performance of a public employee. At 7:05 p.m. the meeting was extended for forty minutes. At 7:45 p.m. the board came out of executive session. No decisions were made.

ADJOURNMENT

Commissioner Smith moved and Commissioner Ramsey seconded to adjourn the meeting at 7:45 p.m. The motion passed unanimously.

Respectfully submitted,



Marc Fisher
Board Secretary

