

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
BOARD OF COMMISSIONERS' REGULAR MEETING**

September 17, 2014 at 4:00 p.m.

Morton General Hospital Conference Room

MINUTES

PRESENT: Board Chair Sheri Hendricks, Secretary Marc Fisher, Commissioner Kenton Smith,

CALL TO ORDER

Board Chair Hendricks called the meeting to order at 4:00 p.m.

APPROVAL OR AMENDMENT TO AGENDA

Superintendent Seth Whitmer asked to add Resolution 14-25 to the agenda under new business for his authorization for signature of Accounts. Secretary Fisher moved and Commissioner Smith seconded to approve the amended agenda. The motion passed unanimously.

COMMENTS AND REMARKS

Commissioner: Board Chair Hendricks said Commissioner Jones and Ramsey asked to be excused from the board meeting. Secretary Fisher moved and Commissioner Smith seconded to excuse them. The motion passed unanimously.

Board Chair Hendricks reminded board members that the AWPMD is providing training on the open public meetings.

Audience: No comments

Katelin Forrest said there were no medical staff privileges to bring to Executive Session as the one she was bringing for approval did not work out.

EXECUTIVE SESSION

Board Chair Hendricks announced they would go into Executive Session at 4:13 p.m. for twenty minutes to discuss the Quality Report. At 4:33 p.m. it was extended for five minutes. The board came out of executive session at 4:38 p.m. No decisions were made.

CONSENT AGENDA

The Consent Agenda included the following:

Minutes of the **August 20, 2014** Quality Improvement Oversight Meeting (*Action*)

Minutes of the **August 20, 2014** Regular Board Meeting (*Action*)

Minutes of the **August 29, 2014** Finance Committee Meeting (*Action*)

Warrants **58377-58809** in the amount of **\$2,454,676.17** dated June, 2014 (*Action*)

Warrants **58810-59090** in the amount of **\$1,695,774.12** dated July, 2014 (*Action*)

Commissioner Smith moved and Secretary Fisher seconded to approve the consent agenda. The motion passed unanimously.

OLD BUSINESS

Strategic Planning: Superintendent Whitmer talked on the phone with Jody Corona, the consultant to help with strategic planning and she could meet in November. He asked the board if they would like a 1 or 2 day meeting. Secretary Fisher said he preferred a one day meeting. Chair Hendricks said she could talk with Julie on available dates for the board.



Board Self Assessment: This will be deferred until after strategic planning.

Review of Board Policy: (Hospital Declaration of Personal Property as Surplus)
After discussion, the board deferred this subject until next month.

NEW BUSINESS

Cancellation of Warrants: Secretary Fisher moved and Commissioner Smith seconded to approve **Resolution 14-22** for cancellation of warrant numbers 55057 in the amount of \$307.85 dated 8-15-2013, warrant 58808 in the amount of \$25 dated 6-30-2014 and warrant 58743 in the amount of \$64.49 dated 6-27-2014. The motion passed unanimously.

Surplus/Disposal of Personal Property: Secretary Fisher moved and Commissioner Smith seconded to approve **Resolution 14-23** for the Surplus of Personal Property. The motion passed unanimously. Commissioner Smith asked about a list of surplus property for the year. Tim said he would bring a list in January for the full year.

Washington State Insurance Plans: Commissioner Smith moved and Secretary Fisher seconded to approve **Resolution 14-24** for applying for possible participation in the State Insurance Plans. The motion passed unanimously.

Adding CEO as Signer on Hospital Accounts: Secretary Fisher moved and Commissioner Smith seconded to approve **Resolution 14-25** to add CEO Seth Whitmer to the hospital accounts and remove Ron DeArth. The motion passed unanimously.

SUPERINTENDENT'S REPORTS

Department Visits: Superintendent Whitmer shared that he had visited with all the department directors along and the physicians.

EMR: Superintendent Whitmer met with Tony Matt, of Healthland and discussed his concern with the centriq system issues. Superintendent Whitmer will look into a new system if Centriq cannot provide the services needed for the hospital.

Board Chair Hendricks called a break at 5:15 for ten minutes. At 5:25 p.m. the meeting resumed.

Tim discussed the Time and Attendance presentation given by Kronos to the leadership team. The cost for this program is \$1000 per month. The team was excited about the features it could offer the hospital.

BOARD COMMITTEE REPORTS

Finance Report: Tim reviewed the dashboard report for June, 2014 and July, 2014. Superintendent Whitmer proposed Tim add average statistics and a total ytd to the dashboard. Also, Board Chair Hendricks would like to see the Riffe Clinic and Specialty Clinic added in the minutes. Commissioner Smith moved and Secretary Fisher seconded to approve the financial reports. The motion passed unanimously.

Hospital Foundation Report: Secretary Fisher announced there was a foundation garden dinner at Loren and Myrna Davison's on August 28th. The Dinner Auction will be held at the Lions Hall on October 4th with the theme of Sports Mania.



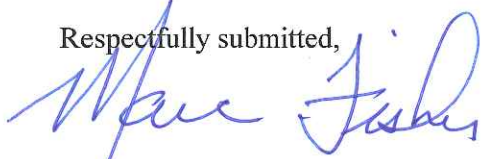
EXECUTIVE SESSION

At 5:57 p.m. the board went into Executive Session for one hour and forty eight minutes to review the performance of a public employee. At 7:45 the board came out of executive session. No decisions were made.

ADJOURNMENT

Commissioner Smith moved and Secretary Fisher seconded to adjourn the meeting at 7:47 p.m. The motion passed unanimously.

Respectfully submitted,



Marc Fisher
Board Secretary

