

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
BOARD OF COMMISSIONERS' MEETING**

March 25, 2015 at 4:00 p.m.
Morton General Hospital
Upstairs Conference Room

MINUTES

PRESENT: Commissioner Marc Fisher, Secretary Kenton Smith, Board Chair Sheri Hendricks, Commissioner Judy Ramsey, Commissioner Ross Jones, Emergency Interim CEO Dr. Kevin McCurry, COO Brian Williams and Executive Assistant Shana Garcia.

CALL TO ORDER

Board Chair Hendricks called the meeting to order at 4:00 p.m.

APPROVAL OR AMENDMENT OF AGENDA

Commissioner Ramsey requested to amend the agenda by adding a second regular board meeting under new business. Board Chair Hendricks requested to amend the agenda by adding Dr. Kevin McCurry's Report before the COO Report.

Commissioner Fisher made a motion to approve the agenda as amended. Commissioner Jones seconded and the motion passed unanimously.

COMMENTS & REMARKS

Commissioners: Commissioner Ramsey asked the public if they know of another law regarding terminating a CEO besides the law that was followed by terminating Superintendent Whitmer in open session. No public comment.

Audience: The audience was given an opportunity to ask questions and voice concerns. No public comment.

EXECUTIVE SESSION

Executive Session began at 4:05 p.m. for thirty minutes to review the QI Oversight Report and Medical Staff Privileges. Executive session was extended by 15 minutes. Executive session ended early at 4:45 p.m. No decisions were made.

The board returned to open session at 4:48 p.m. Commissioner Smith moved and Commissioner Fisher seconded to approve the Quality Improvement Oversight Meeting Minutes that were presented in Executive Session. Commissioner Smith made a motion to approve the Medical Staff Privileges and Commissioner Ramsey seconded. The motion passed unanimously.

Reappointments:

Youngbin Choi, MD-Consulting (Olympia Neurology-Neurology Privileges)
Maria Ramneantu, MD-Consulting (Olympia Neurology-Neurology Privileges)
Scott Werden, DO-Consulting (Cardiology Associates-Echocardiography Interpretation Privileges)

COMMENTS & REMARKS

Board Chair Hendricks received a request to reopen for public comments and remarks. Board Chair Hendricks asked the board members if any of them were opposed and all board members agreed to reopen.

Audience: Julie Schubkegel first thanked the board for removing Seth Whitmer as CEO, as well as thanked Dr. Kevin McCurry for accepting to be the Emergency Interim CEO.

CONSENT AGENDA

The Consent Agenda included the following:

Minutes of the **February 25, 2015** Regular Board Meeting (*Action*)

Minutes of the **March 10, 2015** Special Board Meeting (*Action*)

Minutes of the **March 11, 2015** Special Board Meeting (*Action*)

Minutes of the **March 13, 2015** Special Board Meeting (*Action*)

Minutes of the **March 13, 2015** Plant Planning Committee Meeting (December) (*Action*)

Minutes of the **March 21, 2015** Finance Committee Meeting (January) (*Action*)

Warrants **61028-61351** in the amount of **\$1,893,750.81** dated February 2015 (*Action*)

Commissioner Jones made a motion on page 8 to list out the committee appointment changes. Commissioner Fisher seconded. Secretary Smith requested a couple more updates to the minutes. Commissioners Jones and Fisher withdrew their motions. Secretary Smith made a motion on page 19 to fix a typo to change versus to verses, as well as to remove the words, "however, due to the circumstances we will have to exit to be compliant." Commissioner Jones seconded and the motion passed unanimously.

OLD BUSINESS

Re-Districting by Population: The board members had some more discussion about re-districting; however, deferred to the next board meeting. Board Chair Hendricks and Commissioner Jones agreed to meet with Lewis County directly to receive guidance on how to move forward.

PDC Filing Reminder: All board members have filed.

NEW BUSINESS

Cancellation of Warrants-Resolution 15-09: Commissioner Ross made a motion to approve **Resolution 15-09** for the cancellation of warrants. Commissioner Fisher seconded and the motion passed unanimously.

Termination of Employment of Superintendent-Resolution 15-10: Introduced Resolution 15-10 to the board to take into action at the following regular board meeting scheduled on April 22nd, 2015.

Credit Card Usage Policy: Commissioner Jones proposed that the hospital changes the word from may to will in the following sentence:

Offenders for either charging personal expenses or frequently not providing sufficient documentation may be subject to discipline and/or denied use of a District Credit Card.

The Executive Assistant, Shana Garcia will take this feedback to the collaborative to review how others in the collaborative have it written within their credit card usage policy.

Commissioner Ramsey proposed the Human Resources department credit card limit be more than \$2,000. The Executive Assistant, Shana Garcia will take this feedback to Human Resources to review if historically they would need a higher limit than \$2,000.

Bimonthly Regular Board Meeting: Commissioner Ramsey made a motion to have a second Regular Board Meeting the second Wednesday of every month for the remainder of 2015. The board members agreed they would need additional time to consider and requested to defer to the next board meeting.

DR. MCCURRY'S REPORT

Emergency Interim CEO, Dr. McCurry gave a provider update. Dr. Sokolic did not return from his scheduled vacation and we have been unable to contact him. Daryl Conklin, PA-C is on medical leave and we do not have an expected return date. Provider recruiting includes Robert Wynn, a DNP for a potential permanent position and to continue utilizing locums.

Dr. McCurry is currently doing his second rotation of hospitalists. This experience has been appealing as he has been able to dedicate the time needed.

COO REPORT

COO, Brian Williams reviewed his report and highlighted the following:

- Shoretel phones are going live for the entire hospital at 6 p.m. tonight.
- The hospital is testing 50 individuals through our new time keeping system Kronos.
- HMS Diagnostix has discontinued our relationship with doing Blood Spots, as they are unable to compete in the current market. At this time we are unable to determine how this will impact lab revenue.

BOARD COMMITTEE REPORTS

Financial Report: There was discussion revolving around patient visits and their accuracy from coming out of Centriq. The board looks forward to more accurate reporting from the new EHR system.

Plant Planning Committee Report: Kronos and Shoretel both are going live. The hospital is waiting for a bid from Air Gas to replace our current tanks with a bulk tank. Commissioner Fisher requested that Brian Williams follow up with the Fire Department to make sure we are within fire code with the switch. Commissioner Jones shared that there will be discussion of relocating certain departments within the hospital at the next Plant Planning meeting.

Bylaws Committee Report: Commissioner Fisher and Secretary Smith continue to review the board bylaws.

Hospital Foundation Report: An upcoming foundation event is on April 25th located at the hospital and it's called "Ladies Who Lunch."

At 5:50 p.m. Board Chair Hendricks requested a ten minute break.

EXECUTIVE SESSION

Executive Session began at 6:00 p.m. for one hour to evaluate the qualifications of an applicant for public employment. At 7:00 p.m. Board Chair Hendricks extended Executive Session for one hour. At 8:00 p.m. Board Chair Hendricks extended Executive Session for one hour. The board concluded executive session at 9:00 p.m. No decisions were made.

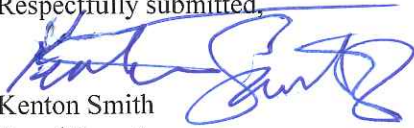
The board returned to open session at 9:00 p.m.

Commissioner Jones made a motion to use the current model of Dr. Kevin McCurry as the Emergency Interim CEO, Brian Williams as the COO and seek Joe Sharp as a consultant until such a time as we can appoint an interim or permanent CEO as per our CEO Succession Plan. Secretary Smith seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Fisher moved and Commissioner Jones seconded to adjourn the meeting at 9:15 p.m. The motion passed unanimously.

Respectfully submitted,



Kenton Smith
Board Secretary