

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
BOARD OF COMMISSIONERS' MEETING**

July 22, 2015 at 3:00 p.m.
Morton General Hospital
Conference Room 1 & 2

MINUTES

PRESENT: Board Chair Sheri Hendricks, Commissioner Judy Ramsey, Commissioner Ross Jones, Commissioner Marc Fisher, Secretary Kenton Smith, Interim CEO Bob Campbell & Executive Assistant Shana Garcia

CALL TO ORDER

Board Chair Hendricks called the meeting to order at 3:07 p.m.

APPROVAL OR AMENDMENT OF AGENDA

Board Chair Hendricks requested to amend the agenda by adding Documents to be Archived Pending Board Approval, Approved Documents Pending Board Ratification & Board Policies Pending Board Approval under new business and to remove the Department Update. Also, we need to amend the first executive session to include discuss with legal counsel representing the district litigation, potential litigation or legal risks of a proposed action.

Commissioner Jones made a motion to approve the agenda as amended. Commissioner Ramsey seconded and the motion passed unanimously.

COMMENTS & REMARKS

Commissioners: No commissioner comments.

Audience: No public comments.

EXECUTIVE SESSION

Executive Session began at 3:10 p.m. for twenty minutes to review the QI Oversight Report and Medical Staff Privileges. At 3:30 p.m. Executive session was extended by one hour. At 4:30 p.m. Executive session was extended by fifteen minutes. Executive session ended at 4:45 p.m. No decisions were made.

Board Chair Hendricks called for a five minute break at 4:45 p.m.

The board returned to open session at 4:50 p.m.

Commissioner Jones made a motion to approve the Medical Staff Privileges and Commissioner Ramsey seconded. The motion passed unanimously.

Reappointments:

- Charles (Tom) Anderson, MD – Active (Morton General Hospital – Surgery & Emergency Department Privileges)
- Tariq Balawi, MD – Consulting (South Sound Radiology – Radiology Privileges)
- Maricela Contreras, MD – Consulting (South Sound Radiology – Radiology Privileges)
- Merrell Cooper, DO – Active (Morton General Hospital – Family Practice Privileges)
- Jeff Ford, MD – Active (Morton General Hospital – Emergency Department Privileges)
- Robert Huck, MD – Consulting (South Sound Pulmonary & Rehab – Pulmonary Privileges)
- Leo Kesting, MD – Consulting (Olympia Neurology – Neurology Privileges)
- Jon Kooiker, MD – Consulting (Olympia Neurology – Neurology Privileges)
- Laila Naqib-Osman – Consulting (Lower Columbia Pathology – Pathology Privileges)

- Karen Nemjo, CRNA – Allied Health Professional (Morton General Hospital – Anesthesia Privileges)

Finance Committee

Commissioner Jones noted that we had a strong June with a net gain of \$96,195 due to increased revenues. Also, clinic visits are up from last month.

Cerner Update- Administration is proposing a postponement of the go live date of the new EHR system. Cerner believes the hospital is not prepared for a clean install. It is felt that given our current state of revenue cycle prep toward install and ICD-10 and level of cash, if we stretch out the events and recover from ICD-10 and then do a very clean install in February of 2016 we should be safer with regard to cash on hand.

The committee recommends that we postpone, but to keep our medical staff encouraged. Centriq updates will have to happen and train our staff on related to ICD-10 and meaningful use. Cerner will be here on July 29th if the board would like to attend to learn more.

Commissioner Jones made a motion to support the delay in the implementation of Cerner to February of 2016 and Secretary Smith seconded. The motion passed unanimously.

Dr. Ho Update-Administration continues to solidify a contract with Dr. Ho. Superintendent Campbell is proposing to start doing a Modified Hospitalist Program here at MGH. This program would improve patient numbers per day and our discipline of time management.

Commissioner Jones made a motion to support the Modified Hospitalist Program and to employ Dr. Ho and Commissioner Fisher seconded. The motion passed unanimously.

CONSENT AGENDA

The Consent Agenda included the following:

Minutes of the **July 8, 2015** Regular Board Meeting (*Action*)

Minutes of the **July 22, 2015** Finance Committee Meeting (June) (*Action*)-The finance committee meeting occurred today, so there will be minutes available for next board meeting.

Warrants **62323-62702** in the amount of **\$1,784,556.65** dated June 2015 (*Action*)

Commissioner Fisher made a motion to approve the consent agenda and Commissioner Jones seconded. The motion passed unanimously.

OLD BUSINESS

Re-Districting by Population: No Update.

Review Board Policies:

- Record Retention: The board approved with the following revision-The administrator shall give a District Record Management report to the Board of Commissioners in the month of May.
- Annual Administration Evaluation-Mark as revised and make updates.
- Board E-mail Communication Policy-Mark as revised and make updates.
- Board Self-Evaluation-Mark as revised and make updates.

Commissioner Fisher made a motion to approve the policies with the recommended revisions and Commissioner Jones seconded. The motion passed unanimously.

NEW BUSINESS

Approved Documents Pending Board Ratification, Documents to be Archived Pending Board Approval & Board Policies Pending Board Approval 07.22.15: Commissioner Fisher made a motion to ratify the hospital operation's policies, procedures & contracts, to approve documents to be archived and board policies. Commissioner Ramsey seconded and the motion passed unanimously.

Cancellation of Warrant-Resolution 15-16: Commissioner Fisher made a motion to approve **Resolution 15-16** for the cancellation of a warrant. Commissioner Jones seconded and the motion passed unanimously.

SUPERINTENDENT'S REPORT

Superintendent Campbell highlighted the following items:

- Kronos-Management continues to evaluate our paper time sheets against the electronic system. Continue to work through the discrepancies with our contacts at Kronos to get the issues resolved.
- Postponing Cerner from September 2015 to February 2016.
- Continue to define the Modified Hospitalists Program and inform the participating physicians of the program details.
- Starting to build a three year Capital Plan.

BOARD COMMITTEE REPORTS

Finance Committee: Several internal controls have been completed from the Moss Adams findings. Administration continues to pursue the most recent Moss Adams report in order to fulfill the public records request.

Quality Improvement Oversight Committee: No Update.

Plant Planning Committee: The committee is meeting tomorrow morning, July 23rd, 2015.

Strategic Planning Committee: No Update.

Bylaws Committee: The committee is reviewing the bylaws to ensure we are following them correctly.

Hospital Foundation Report: The foundation had a good turnout for the Golf Tournament on July 18th. The committee is waiting to hear final numbers from the event. The foundation continues to sell Jubilee Tickets for the Lumbar Splash.

Resolution Review Committee: Board Chair Hendricks continues to archive resolutions.

Board Chair Hendricks called for a ten minute break at 6:30 p.m.

EXECUTIVE SESSION

Executive Session began at 6:40 p.m. for one hour to review the performance of a public employee and to discuss with legal counsel representing the district litigation, potential litigation or legal risks of a proposed action. Executive Session ended at 7:40 p.m. No decisions were made.

The board returned to open session at 7:40 p.m.

The board announced that the commissioners of MGH has decided not to pursue either of the two candidates and will continue the search for a CEO.

ADJOURNMENT

Commissioner Jones moved and Commissioner Fisher seconded to adjourn the meeting at 7:45 p.m. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kenton Smith', written over the text 'Respectfully submitted,'.

Kenton Smith
Board Secretary