

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
BOARD OF COMMISSIONERS' MEETING**

August 12, 2015 at 3:00 p.m.  
Morton General Hospital  
Conference Room 1 & 2

**MINUTES**

**PRESENT:** Commissioner Judy Ramsey, Commissioner Ross Jones, Commissioner Marc Fisher, Secretary Kenton Smith, Interim CEO Bob Campbell & Executive Assistant Shana Garcia

**CALL TO ORDER**

Commissioner Fisher called the meeting to order at 3:07 p.m.

**APPROVAL OR AMENDMENT OF AGENDA**

Commissioner Fisher requested to amend the agenda by removing the first Executive Session, as Katelin did not have any medical staff privileges. Superintendent Campbell requested to add Dr. Ho Ambulatory & Modified Hospitalist Agreement under old business.

Commissioner Jones made a motion to approve the agenda as amended. Commissioner Ramsey seconded and the motion passed unanimously.

**DEPARTMENT UPDATE**

**Custodial Care Update-Linda Clevinger:**

Linda noted that the Custodial Care department is here to give the highest level of quality of life to our residents. Currently, twelve of our fourteen beds are full. The foundation supports four events a year. Linda ended the presentation with a viewing of the 2014 Custodial Care DVD.

**COMMENTS & REMARKS**

**Commissioners:** No commissioner comments.

**Audience:** No public comments.

**EXECUTIVE SESSION**

The first executive session was removed.

**CONSENT AGENDA**

The Consent Agenda included the following:

Minutes of the **July 22, 2015** Regular Board Meeting (*Action*)

Minutes of the **July 31, 2015** Special Board Meeting (*Action*)

Minutes of the **July 22, 2015** Finance Committee Meeting (June) (*Action*)

Minutes of the **July 23, 2015** Plant Planning Committee Minutes (June) (*Action*)

Commissioner Ramsey requested that on page 17 to replace Commissioner Ramsey with Commissioner Fisher in attending the Plant Planning Committee Meeting.

Commissioner Jones made a motion to approve the consent agenda and Commissioner Ramsey seconded. The motion passed unanimously.

**OLD BUSINESS**

**Re-Districting by Population:** No Update.

**Dr. Ho Ambulatory and Modified Hospitalist Agreement:** Superintendent Campbell reviewed Dr. Ho's draft agreement, which would include participating in a new program called a modified

hospitalist. Dr. McCurry noted that the Modified Hospitalist program would be the same work, less stressful, incentives the physicians, which overall improves the physician's life style. The modified hospitalists program really helps in recruiting new physicians. Also, Heidi Anderson noted the utilization review and discharge process would improve by giving the physicians more time to document. By guiding the medical staff towards better documentation the hospital would then meet medical necessities to get the bills paid. Medical staff agreed that they would be engaged in doing the program and at a minimum four of our current physicians would be interested in participating.

Lastly, Superintendent Campbell presented a timecard proposing the CMO position from a clinical administration perspective. CMO will have a major role in recruiting, mentoring clinical process, as well as mentoring new physicians.

Superintendent Campbell requested the boards support concerning the job offer for Dr. Ho as an independent contractor, the CMO contract, as well as the Modified Hospitalist Program.

Commissioner Jones made a motion to approve and encourage the Medical Director (CMO) contract, job offer to Dr. Ho and the Modified Hospitalist Program and Secretary Smith seconded. The motion passed unanimously.

Commissioner Ramsey would like to amend the motion to table the Hospitalist Program for two weeks and Commissioner Jones seconded. The motion passed unanimously.

#### **NEW BUSINESS**

**CMO Position:** Discussed the CMO position in Old Business.

**Pentax Medical Company Equipment:** The hospital's current equipment is on its last leg, the sustainability is high risk and is no longer supported by a maintenance/service agreement. A few advantages include Pentax will pay for our current equipment, the quality and visual benefits will be an overall positive, the interface will flow into Cerner and they have a very supportive customer service. Dr. Anderson and the ED team are in support of this new equipment.

Commissioner Jones made a motion to approve the Pentax Medical Company Equipment Quotation #20317185 with the FMV Lease Payment Option noting and Commissioner Ramsey seconded. The motion passed unanimously.

Commissioner Fisher called for an eight minute break at 4:42 p.m. He extended the break for five minutes at 4:50 p.m.

The board returned to open session at 4:55 p.m.

#### **SUPERINTENDENT'S REPORT**

Superintendent Campbell highlighted the following items:

- WHRAP is doing a project and asking that we participate. This program is to have a conversation around what does frontier rural healthcare look like without all of the rules and regulations from the DOH, Critical Access Hospital and/or Medicare/Medicaid. The board supports moving forward.
- Two interviews are scheduled for 8/13/15 with potential CEO candidates. Superintendent continues to review his peer contacts about potential interest.
- The Physicians Recruitment Committee is interviewing a NP on 8/18/15 to replace Daryl Conklin and interviewing an MD resident on 8/21/15 that is a J1.
- County Treasurer would like us to make a presentation regarding our request financially.
- Administration is still waiting for the final report from Moss Adams.

- Commissioner Ramsey requested a follow up at the next board meeting concerning the phone contract with Century Link, as well as researching cyber insurance for the hospital.

#### **BOARD COMMITTEE REPORTS**

**Finance Committee:** Preliminaries for July include a loss for the month. Inpatient activity was down; however, outpatient activity was very similar to June. Expenses are running right on target.

A follow up for the upcoming Finance Committee will be to review the QHI PowerPoint.

**Quality Improvement Oversight Committee:** No Update. The next meeting is on Wednesday, August 19<sup>th</sup> at 7 a.m. Commissioner Ramsey and Secretary Smith will be attending.

**Plant Planning Committee:** The minutes from the last meeting were in the packet. Another item to be added to the capital plan is equipment in the lab. The foundation hopes to donate to a couple items on the list and they are in the review process now. Two items that administration has requested for include finishing out new beds on the floor, as well as a mammography machine.

**Strategic Planning Committee:** Superintendent Campbell is proposing to do an early fall retreat the week of September 14<sup>th</sup>-18<sup>th</sup>, 2015. The board requested that we do it September 23<sup>rd</sup>, 2015 instead after the regular board meeting starting at 5:30 p.m. to 8:30 p.m. This way the leadership team and physicians will be able to attend.

**Bylaws Committee:** The committee is reviewing the bylaws and almost done with the rough draft.

**Hospital Foundation Report:** No update.

**Resolution Review Committee:** Board Chair Hendricks continues to archive resolutions.

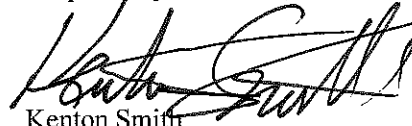
#### **EXECUTIVE SESSION**

The board did not hold an executive session.

#### **ADJOURNMENT**

Commissioner Jones moved and Commissioner Ramsey seconded to adjourn the meeting at 5:34 p.m. The motion passed unanimously.

Respectfully submitted,



Kenton Smith  
Board Secretary