

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1  
BOARD OF COMMISSIONERS' MEETING**

December 16, 2015 at 3:00 p.m.  
Morton General Hospital  
Conference Room 1 & 2

**MINUTES**

**PRESENT:** Board Chair Sheri Hendricks via phone, Commissioner Judy Ramsey, Commissioner Marc Fisher, Secretary Kenton Smith, Commissioner Ross Jones, Interim CFO Geoff Hamilton & Executive Assistant Shana Garcia

**CALL TO ORDER**

Commissioner Fisher called the meeting to order at 3:05 p.m.

**APPROVAL OR AMENDMENT OF AGENDA**

Board Chair Hendricks requested to have an Executive Session at 4:30 p.m. to discuss with legal counsel representing the district litigation, potential litigation or legal risks of a proposed action. Commissioner Ramsey seconded and the motion passed unanimously.

**DEPARTMENT UPDATE**

**Imaging Update-Tricia Meier:**

Tricia highlighted the following items in her department report:

- Proposed to purchase a digital and tomosynthesis mammography machine. Dr. Bennet shared an example of the benefits of the digital images. Administration plans to research grant options to help with funding. The board supports this purchase after the Cerner conversion.
- Tricia is retiring December 31<sup>st</sup>, 2015 and Jeri Whitnell will be the new Director of Imaging. Administration is planning a retirement party for the first week of January.

**COMMENTS & REMARKS**

**Commissioners:** Commissioner Fisher noted the difference of treatment received from *The Chronicle* specifically concerning the article about the firing of the Centralia College President Robert Frost verses the article written about the hospital board firing our CEO Seth Whitmer.

**Audience:** No public comments.

**EXECUTIVE SESSION**

Executive Session began at 3:30 p.m. for fifteen minutes to review Medical Staff Privileges. Executive Session ended at 3:45 p.m. No decisions were made.

The board returned to open session at 3:45 p.m.

Commissioner Jones made a motion to approve the Medical Staff Privileges and Secretary Smith seconded. The motion passed unanimously.

**Initial Appointments**

John Bartow, II, DO – Consulting (South Sound Radiology – Privileging by Proxy by Mason General Hospital)

Terence Chan, MD – Consulting (South Sound Radiology – Privileging by Proxy Mason General Hospital)

John Edwards, MD – Consulting (South Sound Radiology – Privileging by Proxy by Mason General Hospital)

Mitchell Kok, MD – Consulting (South Sound Radiology – Privileging by Proxy by Mason General Hospital)

Joel McFarland, MD – Consulting (South Sound Radiology – Privileging by Proxy by Mason General Hospital)

### **Reappointments**

Kevin Gurney, CRNA – Allied Health Professional (Morton General Hospital – Anesthesia Privileges)

Helen Kim, MD – Consulting (Lower Columbia Pathology – Pathology Privileges)

Kevin McCurry, MD – Active (Morton General Hospital – Emergency Medicine & Family Practice Privileges)

John Mansfield, MD – Consulting (Longview Urology – Urology Privileges)

Amy Nielsen, CRNA – Allied Health Professional (Morton General Hospital – Anesthesia Privileges)

Stephen Otto, MD – Active (Morton General Hospital – Emergency Medicine Privileges)

### **CONSENT AGENDA**

The Consent Agenda included the following:

Minutes of the **December 2, 2015** Regular Board Meeting (*Action*)

Minutes of the **December 16, 2015** Finance Committee Meeting (November) (*Action*)

Warrants **100275-100556** in the amount of **\$2,235,381.59** dated November 2015 (*Action*)

Board Chair Hendricks noted the Finance meeting started at 12:30 p.m. instead of 12:00 p.m.

Commissioner Ramsey made a motion to approve the consent agenda as amended and Commissioner Jones seconded. The motion passed unanimously.

### **OLD BUSINESS**

**Café Naming:** Commissioner Jones made a motion to postpone to the next board meeting. Secretary Smith seconded and the motion passed unanimously.

**Board Self-Assessment:** Commissioner Jones suggested to move this discussion to the next board meeting, as not all of the commissioners had a chance to complete.

### **NEW BUSINESS**

**Proposing to Amend Resolution 15-27-Resolution 15-29:** Commissioner Jones made a motion to approve Resolution 15-29. Secretary Smith seconded and the motion passed unanimously.

**Introduce Appointing Lewis County Hospital District #1 Superintendent-Resolution 15-30:**

Commissioner Fisher noted page 33 of the board packet in section 13.5 to change he to she, as well as on page 37 to change the commissioner names to the new board members in 2016.

Commissioner Jones made a motion to introduce Resolution 15-30. Commissioner Ramsey seconded and the motion passed unanimously.

**20 Questions Every WA Hospital Board Needs to be Able to Answer-How does the board ensure strong and effective executive leadership?:** Superintendent Campbell developed a matrix on measuring the CEO position. The commissioners agreed to postpone answering this question until the Special Board Meeting in January to discuss Fire and Cemetery District Tax Levy Buyouts.

**2016 Board Meeting Calendar:** Scheduled 2016 to stay on the fourth Wednesday of each month at 3 pm. Executive Assistant Garcia will notify the newspapers.

**Requesting the Foundation to Contribute to a Community Announcement Reader Board-Resolution 15-31:** Commissioner Ramsey made a motion to approve Resolution 15-31 and Commissioner Jones seconded. The motion passed unanimously.



**Schedule Special Board Meeting to discuss Fire and Cemetery District Tax Levy Buyouts:**  
Executive Assistant Garcia will contact Dianne Dorey, the Lewis County Assessor to schedule the special board meeting the beginning of January.

**EXECUTIVE SESSION**

Executive Session began at 4:30 p.m. for twenty minutes to discuss with legal counsel representing the district litigation, potential litigation or legal risks of a proposed action. At 4:50 p.m. Executive Session was extended by thirty minutes. At 5:20 p.m. Executive Session was extended by ten minutes. Executive Session ended at 5:30 pm.

The board returned to open session at 5:30 p.m.

**SUPERINTENDENT'S REPORT**

Superintendent Campbell was unable to attend the board meeting. The commissioners did not have any questions at this time regarding the superintendent report.

**BOARD COMMITTEE REPORTS**

**Finance Committee:** CFO Hamilton highlighted the monthly operating analysis in the finance packet. Administration is discussing the option of outsourcing the collections position, as this position is challenging to fill. The board supports administration to outsource the position.

**Quality Improvement Oversight Committee:** No Update.

**Plant Planning Committee:** No Update.

**Strategic Planning Committee:** No Update.

**Bylaws Committee:** No Update.

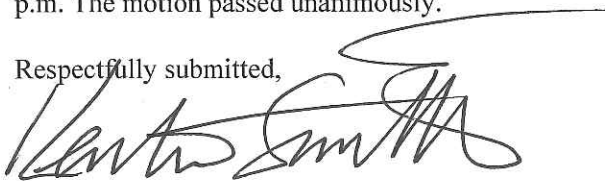
**Hospital Foundation Report:** The foundation elected new officers. The foundation plans to have a Strategic Planning Meeting in the spring of 2016.

**Resolution Review Committee:** The committee continues to archive resolutions.

**ADJOURNMENT**

Commissioner Jones moved and Commissioner Ramsey seconded to adjourn the meeting at 6:00 p.m. The motion passed unanimously.

Respectfully submitted,



Kenton Smith  
Board Secretary