

**LEWIS COUNTY HOSPITAL DISTRICT NO. 1
BOARD OF COMMISSIONERS' MEETING**

January 27, 2016 at 3:00 p.m.
Morton General Hospital
Conference Room 1 & 2

MINUTES

PRESENT: Commissioner Judy Ramsey, Commissioner Marc Fisher, Secretary Kenton Smith, Commissioner Shelly Fritz, Commissioner Trish Frady, Interim CEO Bob Campbell & Executive Assistant Shana Garcia

CALL TO ORDER

Commissioner Fisher called the meeting to order at 3:05 p.m.

SWEAR IN NEW BOARD OF COMMISSIONERS

Commissioner Fisher requested that the Mayor of Morton, Dan Mortensen swear in our new commissioners, as well as Debra Brehmeyer was the notary present. Mayor Mortensen swore in Roschelle (Shelly) Fritz first and Trish Frady second.

2016 ORGANIZATION & OFFICERS OF THE BOARD OF COMMISSIONERS

Commissioner Fisher made a motion to nominate Commissioner Ramsey to serve as the board chair for 2016. Commissioner Smith seconded and the motion passed unanimously. Board Chair Ramsey accepted the position. Commissioner Fisher noted that with having new commissioners he recommended nominating a new board secretary and setting the board committees at the following regular board meeting. Board Chair Ramsey stated that Commissioner Fisher would finish chairing the meeting.

APPROVAL OR AMENDMENT OF AGENDA

Board Chair Ramsey requested to add Dr. Donna Beegle, "See Poverty...Be the Difference Conference," as an agenda item under Old Business.

Superintendent Campbell requested to have an Executive Session at the end after the board committee reports to discuss with legal counsel representing the district litigation, potential litigation or legal risks of a proposed action and to consider the minimum price at which real estate will be offered for sale.

Secretary Smith made a motion to amend the agenda and Commissioner Frady seconded. The motion passed unanimously.

DEPARTMENT UPDATE

Lab Update-Julie Taylor:

Julie highlighted the following items in her department report:

- The lab is prepared for the go live of Cerner.
- The lab has three new pieces of equipment with one being installed prior to Cerner implementation. The next two will be installed by the end of February.
- The lab's state inspection is March 22nd, 2016, so preparing for their arrival.
- The lab is at full staff with the addition of her newest employee, Donna Tanner.
- Working with Human Resources within SWANK to set up competency training this year.

COMMENTS & REMARKS

Commissioners: Board Chair Ramsey welcomed Commissioner Frady and Commissioner Fritz to the board.

Audience: Superintendent Campbell welcomed the new Interim CFO Stan Moser. Superintendent Campbell thanked Interim CFO Geoff Hamilton for his time here at MGH.

EXECUTIVE SESSION

Executive Session began at 3:27 p.m. for ten minutes to review Medical Staff Privileges. Executive Session ended at 3:37 p.m. No decisions were made.

The board returned to open session at 3:37 p.m.

Board Chair Ramsey made a motion to approve the Medical Staff Privileges and Secretary Smith seconded. The motion passed unanimously.

Initial Appointments

Charles Bouis, III, CRNA – Allied Health Professional (Morton General Hospital – Anesthesia Privileges)

CONSENT AGENDA

The Consent Agenda included the following:

Minutes of the **December 16, 2015** Regular Board Meeting (*Action*)

Minutes of the **January 13, 2016** Special Board Meeting (*Action*)

Minutes of the **January 25, 2016** Finance Committee Meeting (December) (*Action*)

Minutes of the **January 8, 2016** Plant Planning Committee Minutes (*Action*)

Warrants **100557-100993** in the amount of **\$2,005,596.06** dated December 2015 (*Action*)

Board Chair Ramsey made a motion to approve the consent agenda and Secretary Smith seconded. The motion passed unanimously.

OLD BUSINESS

Approve Appointing Lewis County Hospital District #1 Superintendent-Resolution 15-30:

Board Chair Ramsey made a motion to approve Resolution 15-30. Commissioner Frady seconded and the motion passed unanimously.

2016 Board Meeting Calendar: The commissioners agreed to keep the 2016 Board Meeting Calendar as it was published at the last board meeting with being the fourth Wednesday of every month starting at 3 PM in Conference Room 1 & 2.

Board Self-Assessment: Superintendent Campbell requested to address during his Superintendent report.

Governance Effectiveness Presentation-Superintendent Campbell: Superintendent Campbell requested to address during his Superintendent report.

20 Questions Every WA Hospital Board Needs to be Able to Answer: Superintendent Campbell requested to address during his Superintendent report.

Café Naming: The EAC is no longer interested in naming the cafe.

Poverty Workshop: Board Chair Ramsey wanted to remind and encourage the board, as well as hospital staff to look into attending Dr. Donna Beegle, "See Poverty...Be the Difference Conference." The conference is on March 19th, 2016 at St. John's Lutheran Church in Chehalis, WA. Board Chair Ramsey asked the board to request the foundation sponsor a donation. Commissioner Frady made a motion that we request that the foundation make a \$500 donation to Dr. Beegle's conference. Secretary Smith seconded and the motion passed unanimously.

Approve Lewis County Hospital District #1 Amended Budget for 2016-Resolution 16-05: Superintendent Campbell reviewed the 2016 proposed budget changes. With a few items still needing review Superintendent Campbell requested to postpone until the next board meeting to approve an amended budget for 2016.

Commissioner Input Meal vs. Snacks at Board Meetings: Superintendent Campbell wants to have more of a standard spread of food at board meetings. The dietary team continues to be busy, so by having a set food plan they can plan ahead to accommodate our requests. Board Chair Ramsey requested to add a fruit tray, otherwise everything looked great.

NEW BUSINESS

Declaring Certain Property to be Surplus-Resolution 16-06: Secretary Smith made a motion to approve Resolution 16-06. Commissioner Frady seconded and the motion passed unanimously.

Approving Cancellation of Warrant-Resolution 16-07: Board Chair Ramsey made a motion to approve Resolution 16-07. Secretary Smith seconded and the motion passed unanimously.

Approve Documents Pending Board Ratification & Documents to be Archived Pending Board Approval 01.27.16: Board Chair Ramsey made a motion to approve documents to be ratified. Secretary Smith seconded and the motion passed unanimously. Board Chair Ramsey made a motion to approve documents to be archived. Secretary Smith seconded and the motion passed unanimously.

Code of Ethics Affirmation: All of the commissioners reviewed the Code of Ethics policy and signed Exhibit A.

2015 Employee Turnover/Retention Report-Shannon Kelly: Shannon Kelly, HR Director reviewed the 2015 percentages. Shannon anticipates with the new Kronos system that the reporting will be significantly better in tracking this data, along with reasons for leaving MGH.

Commissioner Fisher called for a ten minute break at 4:50 p.m.

The board returned to open session at 5:00 p.m.

SUPERINTENDENT'S REPORT

Superintendent Campbell highlighted the following:

- Administration has met with the local fire chiefs to discuss the EMS Transport model and get their input and identify issues. Heidi Anderson, CNO is researching a couple of takeaways from that meeting to see which option might be the best solution.
- Concerning Cerner, administration continues to stay focused on the revenue side. We do have business office support from Cerner for six weeks and can opt to purchase more support if need be.
- Administration would like to do an open house for Leianne after she settles in to introduce her to the community.
- Jerri Anderson, CQO continues to focus on PQRS and hopes to have more information soon.

Superintendent Campbell gave a presentation to the board called "Effective Governance of Morton General Hospital. He focused on governance and executives working together to accomplish corporate mission, vision and strategies.

BOARD COMMITTEE REPORTS

Finance Committee: Cerner remains to be our number one priority. The expectation will be that department managers will check charges daily.

Quality Improvement Oversight Committee: No Update.

Plant Planning Committee: No Update.

Strategic Planning Committee: No Update.

Bylaws Committee: No Update.

Hospital Foundation Report: The foundation is having their first Strategic Planning Meeting on February 17th, 2016. They are having a facilitator come in.

Resolution Review Committee: The committee continues to archive resolutions.

Commissioner Fisher called for a five minute break at 6:25 p.m.

The board returned to open session at 6:30 p.m.

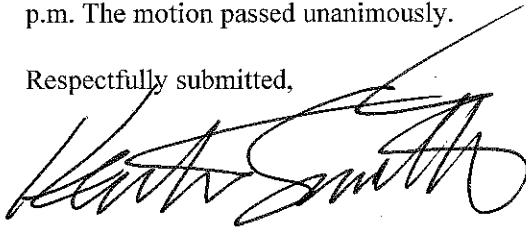
EXECUTIVE SESSION

Executive Session began at 6:30 p.m. for ten minutes to discuss with legal counsel representing the district litigation, potential litigation or legal risks of a proposed action and to consider the minimum price at which real estate will be offered for sale. Executive Session ended at 6:40 p.m.

ADJOURNMENT

Commissioner Fisher moved and Board Chair Ramsey seconded to adjourn the meeting at 6:40 p.m. The motion passed unanimously.

Respectfully submitted,



Kenton Smith
Board Secretary